

QUILLAYUTE VALLEY SCHOOL DISTRICT NO. 402  
REGULAR SCHOOL BOARD MEETING  
TUESDAY, FEBRUARY 26, 2008  
6:00 P.M.  
**Minutes**

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**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairman Bill Rohde called the meeting to order at 6:00 P.M. and led the Pledge of Allegiance. Present were Dave Dickson, Bill Rohde, Rick Gale, Sam McElravy, Sharon Penn, Student Representative Julia Giles, Superintendent Diana Reaume and Recording Secretary, Carie Micheau.

**II. APPROVE MINUTES**

Dave Dickson moved to approve the minutes of the regular meeting of February 12, 2008. Sam McElravy seconded and the motion carried.

**III. ADOPT AGENDA**

Sam McElravy moved to adopt the agenda. Sharon Penn seconded and the motion carried.

**IV. CONSENT AGENDA**

Sam McElravy moved to approve the consent agenda and Dave Dickson seconded. After a brief review by Superintendent Reaume, the motion carried unanimously.

**A. Personnel Actions**

**1. Resignation of:**

- Patricia Brandt, FHS Volleyball Coach
- Danny Thompson, FMS ParaEducator

**B. Bills and Payroll**

February payroll and General Fund vouchers No. 61576 through 61709 totaling \$584,780.17, ASB Fund vouchers No. 8801 through 8824 totaling \$11,360.88, and Trust and Agency Fund vouchers No. 36 through 30 totaling \$507.09.

**C. Approval of:**

- Out-of-State Travel for Elizabeth Sanchez for Virtual High School Advancing Online Learning Workshop, April 9-11, 2008, in Nashua New Hampshire

**V. REPORTS**

**A. Leadership Report**

**1. Read Across America, February 28, 2008**

Superintendent Diana Reaume stated Read Across America is Thursday, February 28, 2008, from 6:30pm-8:00pm in Forks Elementary School (FES) Library. The event coincides with Dr. Seuss' March 3<sup>rd</sup> birthday. Superintendent Reaume commended Cindy Mesenbrink, FES Kindergarten Teacher, for coordinating the annual event.

**2. Alternative Education Study**

Office of Superintendent of Public Instruction (OSPI) recently contracted with Baker Evaluation Research and Consulting (BERC) to complete a study of alternative education in our state. The goals are to: 1) describe the current status of alternative education in Washington; 2) provide formative feedback fro ongoing program development; and 3) provide data for policy development. Our district has been chosen as one of 100 alternative schools randomly chosen for this study. Data that will be collected and analyzed include: perceptual surveys for teachers and students, standardized assessment scores, graduation rates, teacher profiles, and college tracking.

**B. Financial Report**

## 1. February Enrollment

Superintendent Reaume stated the February enrollment is 2394, which is 101.78 below budget which is due to Insight School of Washington (ISW). Quileute Tribal School's February enrollment is 83 FTE, which is 29 FTE above budget at 54.

## 2. January Ending Fund Cash Balance

Diana Reaume stated the January ending fund cash balance is \$384,219.85, which is the highest cash balance for the month of January in the past ten years.

## 3. January Budget Status Report

General Fund

Total Ending Fund Balance	\$417,683.82
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Capital Projects Fund

Total Ending Fund Balance	\$88,268.57
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Debt Service Fund

Total Ending Fund Balance	\$384,796.69
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Associated Student Body Fund

Total Ending Fund Balance	\$128,223.98
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Transportation Vehicle Fund

Total Ending Fund Balance	\$157,798.02
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**B. Legislative Report**

Dave Dickson reported that there is a projected budget shortfall for the State of Washington. There are still some educational programs that will be funded. He also reported that he received the 2007 Annual Report from the Department of Natural Resources (DNR).

Superintendent Diana Reaume stated the proposed Cost of Living Allowance (COLA) is projected at 4.9% for the 2008-2009 school year. The district does not receive additional monies for COLA across the entire district.

**C. Board Member Report**

Dave Dickson reported there are two new members on the Timber Trust Lands. One is from Western Washington and the other is from Eastern Washington.

Sharon Penn said she is glad her health is improving and she is feeling better. She also wanted to thank building administrators for sending her students' grades and attendance in a timely manner so she is able to do her job more efficiently.

Sam McElravy stated he had the opportunity to judge senior projects. The students did fabulous presentations. He would like it conveyed to the community what an amazing program the senior projects are. He also reported on his visits to the buildings. He was been very impressed and thoroughly enjoyed his time in the buildings.

Student Representative, Julia Giles, stated that spring sports began yesterday. The Scholarship Auction is March 15-16, 2008, at Bank of America. WASL testing at the high school level begins in March as well.

Bill Rohde said he attended the ISW conference call yesterday. ISW is currently withdrawing students who do not complete the orientation program. With Superintendent Reaume's assistance they will alleviate the problem areas.

**D. Superintendent's Report**

## 1. QVSD Scholarship Auction, March 15-16, 2008

Superintendent Diana Reaume informed the board of the Scholarship Auction on March 15-16, 2008 at Bank of America.

2. Thank You Letter to Olympic Corrections Center  
Diana Reaume thanked the Olympic Corrections Center (OCC) for their donation of the building signage for Forks Middle School (FMS). They are currently working on a new sign for FES.
3. USDA Recall  
Mrs. Reaume stated the district had 562 pounds of beef that was disposed of due to the USDA/OSPI recall. Linda Lenahan, Food Service Manager, and the maintenance crew did the required documentation prior to destroying all beef. The district will be reimbursed for the recalled product.
4. Free and Reduced Eligible Student Numbers  
Numbers in the district are increasing for free and reduced lunches. FES free and reduced rate is 73%, FMS is 60%, and Forks High School (FHS) and Forks Alternative School (FAS) is 51%. The higher rates provide additional funding for the districts' Title I Programs.
5. Update on Bond  
Superintendent Reaume stated this Friday is the deadline for architectural firms to submit their Request for Qualifications (RFQ). To date, we have received qualified candidates. The next step is to form an interview team as well as compile interview questions for the selection process.
6. Thank You Letter to Allen Log  
Diana Reaume publicly thanked Allen Log for assisting the district in the destruction of archived records. This task would be difficult for the district to complete so their assistance is greatly appreciated.

**VI. OLD BUSINESS**

**A. Second Reading of Board Policy #2408 "Fourth and Fifth Grade Completion Requirements"**

Sam McElravy moved to adopt the revision of Board Policy #2408 "Fourth and Fifth Grade Completion Requirements". Sharon Penn seconded and the motion carried.

**VII. NEW BUSINESS**

**A. Renewal of Superintendent Contract**

Chairman, Bill Rohde, stated the board would table the renewal of Superintendent's Reaume's contract until her mid-year evaluation was completed in Executive Session.

**VIII. PUBLIC COMMENTS AND QUESTIONS**

There were no public comments or questions.

**IX. EXECUTIVE SESSION**

The board adjourned to executive session at 6:58 P.M. to discuss personnel issues as well as completing the Superintendent's evaluation.

**X. WRAP UP**

The next regular session will be held on March 11, 2008, at 6:00 P.M. in the board room.

**XI. ADJOURNMENT**

The board returned to open session at 8:57 P.M. Bill Rohde made a motion to approve renewing the Superintendent's Contract for an additional year. Sharon Penn seconded and the motion carried. The meeting was adjourned by general consensus at 8:58 P.M.

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Board Secretary

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Board Chairman

*Approved at the March 11, 2008, regular board meeting. Signatures on file in the district office.*