

QUILLAYUTE VALLEY SCHOOL DISTRICT NO. 402
REGULAR SCHOOL BOARD MEETING
TUESDAY, MARCH 24, 2009
6:00 P.M.
Minutes

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Acting Chairman Rick Gale called the meeting to order at 6:01 P.M. and led the Pledge of Allegiance. Present were Sam McElravy, Sharon Penn, Rick Gale, Student Representative Shelbie Jones, Superintendent Diana Reaume and Recording Secretary, Carie Micheau.

II. APPROVE MINUTES

Sharon Penn moved to approve the minutes of the regular meeting of March 10, 2009, and the special meeting of March 18, 2009. Sam McElravy seconded and the motion carried.

III. ADOPT AGENDA

Sam McElravy moved to adopt the agenda. Sharon Penn seconded and the motion carried.

IV. SPOTLIGHT ON SUCCESS

Forks Middle School

Martin Dillon, FMS Career and Technology Education (CTE) Teacher, reported on the middle school's approach to Career and Technology Education. Through a vocational grant received they have implemented the SCI-MA-TECH model. SCI-MA-TECH is a high quality consistent approach to integrating and applying core academic concepts using technology as a process. Each unit of curriculum taught in this program incorporates engineering concepts with a solid component in math, science, technical writing, reading, vocabulary, design, hands-on, and safety. FMS students, Dustin Kraft and Shania Kilmer, presented projects they have completed in the class.

V. CONSENT AGENDA

Sam McElravy moved to approve the consent agenda and Sharon Penn seconded. After a brief review of the remaining agenda items by Superintendent Reaume, the motion carried unanimously.

A. Personnel Actions

1. Hiring of:

- Elena Velasquez, Summer School Bilingual Teacher, effective June 26, 2009
- Sandra Love, Summer School Food Service, effective June 29, 2009

2. Return from Leave of Absence:

- Russell Rose, effective 2009/10 School Year

B. Bills and Payroll

March payroll and General Fund vouchers No. 63170 through 63305 totaling \$1,556,948.29, ASB Fund vouchers No. 9033 through 9049 totaling \$6,272.24, and Trust and Agency Fund vouchers No. 93 through 101 totaling \$1,040.90.

VI. REPORTS

A. Financial Report

1. February Ending Fund Cash Balance

Superintendent Diana Reaume reported the February ending fund cash balance is \$462,077.73.

2. February Budget Status Report

General Fund

Total Ending Fund Balance

\$438,812.03

<u>Capital Projects Fund</u>	
Total Ending Fund Balance	\$114,927.35
<u>Debt Service Fund</u>	
Total Ending Fund Balance	\$469,405.80
<u>Associated Student Body Fund</u>	
Total Ending Fund Balance	\$118,129.96
<u>Transportation Vehicle Fund</u>	
Total Ending Fund Balance	\$255,337.83

3. Approval of Resolution No. 07-08/09 "Modified Educational Program and Reduction in Staff"
 Superintendent Diana Reaume reported that with the Governor's proposed 2009/11 state operating budget's anticipated deficit as well as the district's declining enrollment, it is necessary to reduce the district's expenditures. This resolution will allow the Superintendent to modify educational programs and reduce staff. Sam McElravy made a motion to approve Resolution No. 07-08/09 "Modified Educational Program and Reduction in Staff". Sharon Penn seconded and the motion carried.
4. Projected Enrollment for 2009/10 School Year
 Diana Reaume stated the projected enrollment for the 2009/10 school year is 4,566 full-time equivalents (FTE). QVSD brick and mortar is projected at 1,091. Quileute Tribal School is projected at 75 and Insight School of Washington is estimated at 3,500.

C. Legislative Report

There was no legislative report.

D. Board Member Report

Sharon Penn said she attended the Scholarship Auction and it was a great event. The Senior Class did a great job and she is very proud of the people in Forks for their contributions.

Shelbie Jones reported that Spring Spirit Week has been rescheduled for the week after spring break. Senior project presentations are in May. WASL testing was last week and will continue in April. There will also be a blood drive in April. She will be ordering a "Home of the Spartans" banner for the gym. The sports recognition plaques from the Olympic Correction Center (OCC) will be displayed in the gym as well. Ms. Jones thanked everyone for their donations and support to the Senior Class at the Scholarship Auction.

E. Superintendent's Report

1. QVSD Scholarship Auction

Mrs. Reaume reported the Scholarship Auction was a success. The seniors earned over \$63,000.

VII. UNFINISHED BUSINESS

A. Approval of Board Policies Series 4000

Superintendent Reaume reported that she made the requested revisions to Board Policies Series 4000. Sam McElravy made a motion to approve Board Policies Series 4000. Sharon Penn seconded and the motion carried.

B. Update of Design of FHS Replacement

Diana Reaume stated a team of 14 design committee members visited high schools with BLRB Architects so they could get ideas on building layout, technology, and materials used for the Forks High School Replacement Project. Committee members took many pictures and will begin a bullet list of items for the design of the FHS replacement. A member of the design committee will begin coming to each board meeting to provide updates on their progress with the design.

VIII. NEW BUSINESS

A. Approval of Affirmative Action Plan for 2009/14

Superintendent Diana Reaume reported the district is required to have an Affirmative Action Plan on file with the Office of Superintendent of Public Instruction (OSPI). Carie Micheau, Personnel Director, compiled the Plan and

will keep data to ensure the district remains in compliance with it. Sharon Penn made a motion to approve Affirmative Action Plan for 2009/14. Sam McElravy seconded and the motion carried.

B. Approval of Board Policy #6700 “Nutrition and Physical Fitness”

Sharon Penn made a motion to approve Board Policy #6700 “Nutrition and Physical Fitness”. Sam McElravy seconded and the motion carried.

C. Approval of Food Service Policies and Procedures for the 2008/09 School Year

Mrs. Reaume reported the district is required to have food service policies and procedures approved annually by the board. Sharon Penn made a motion to approve Food Service Policies and Procedures for the 2008/09 school year. Sam McElravy seconded and the motion carried.

IX. PUBLIC COMMENTS AND QUESTIONS

There were no public comments or questions.

X. EXECUTIVE SESSION

The board adjourned to executive session at 7:01 P.M. to discuss personnel.

XI. WRAP UP

The next regular session will be held on April 14, 2009, at 6:00 P.M. in the board room.

XII. ADJOURNMENT

The board returned to open session at 7:16 P.M. The meeting was adjourned by general consensus at 7:17 P.M. with no further action taken.

Board Secretary

Board Chairman

Approved at the April 14, 2009, regular board meeting. Signatures on file in the district office.