

QUILLAYUTE VALLEY SCHOOL DISTRICT NO. 402
REGULAR SCHOOL BOARD MEETING
TUESDAY, JUNE 23, 2009
6:00 P.M.

Minutes

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Bill Rohde called the meeting to order at 6:00 P.M. and led the Pledge of Allegiance. Present were Sam McElravy, Bill Rohde, Dave Dickson, Rick Gale, Superintendent Diana Reaume and Recording Secretary, Carie Micheau.

II. APPROVE MINUTES

Rick Gale moved to approve the minutes of the regular meeting of June 9, 2009. Sam McElravy seconded and the motion carried.

III. ADOPT AGENDA

Dave Dickson moved to adopt the agenda. Sam McElravy seconded and the motion carried.

IV. CONSENT AGENDA

Dave Dickson moved to approve the consent agenda and Rick Gale seconded. After a brief review of the remaining agenda items, the motion carried unanimously.

A. Personnel Actions

1. Hiring of:

- Christine Caulkins, FHS Assistant Volleyball Coach, effective 2009/10 School Year
- Justin Cano, FES Summer School 3rd & 4th Grade Teacher, effective June 26, 2009
- Shauna Rondeau, FES Summer School Extended School Year ParaEducator, effective June 29, 2009
- Sandra Carter, FES Summer School Extended School Year ParaEducator, effective June 29, 2009
- Marylyn Adina, FES Summer School Extended School Year ParaEducator, effective June 29, 2009
- Genevieve Menino, FMS Summer School Math Lab Facilitator, effective June 29, 2009

2. Resignation of:

- Lois Granum, FMS Music Teacher, effective June 15, 2009

B. Bills and Payroll

June payroll and General Fund vouchers No. 63517 through 63619 totaling \$640,602.47, ASB Fund vouchers No. 9081 through 9105 totaling \$13,315.63, and Trust and Agency Fund vouchers No. 112 through 117 totaling \$370.22.

C. Approval of:

- Interlocal Cooperation Agreement with Port Angeles School District for North Olympic Peninsula Skills Center Services for September 1, 2009, through August 31, 2012
- Professional Services Agreement with AHBL, Inc. for Forks High School Boundary and Topographic Survey
- Service Contract with Literature Inspired Fandom Events For Facilities Usage during Twilight Symposium

V. REPORTS**A. Financial Report**

1. May Ending Fund Cash Balance
Superintendent Diana Reaume reported the April ending fund cash balance is \$942,612.36.
2. May Budget Status Report

General Fund

Total Ending Fund Balance	\$919,217.31
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Capital Projects Fund

Total Ending Fund Balance	\$11,578,971.90
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Debt Service Fund

Total Ending Fund Balance	\$778,175.07
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Associated Student Body Fund

Total Ending Fund Balance	\$113,312.97
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Transportation Vehicle Fund

Total Ending Fund Balance	\$255,934.28
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B. Legislative Report

There was no legislative report.

C. Board Member Report

Sam McElravy reported that after discussing the forthcoming changes to the WASL with a colleague, he feels reassured it will be a more efficient test to measure student achievement.

D. Superintendent's Report

1. College Bound Scholarship Program

Superintendent Diana Reaume reported the College Bound Scholarship Program is a four-year scholarship that covers the cost of college tuition, fees, and a \$500 stipend for books for low income students who sign a pledge in 7th, 8th, or 9th grade, promising to graduate from high school and demonstrate good citizenship. This year 75 students from QVSD submitted their applications. Mrs. Reaume commended the FMS 8th Grade Team for supporting the students through the application process.

2. School Board Annual Retreat

Diana Reaume stated that it is time for the board to schedule their annual retreat to discuss the 2009/10 district priorities, vision, mission, core values, and goals. She asked the board to look at their calendars and she will propose dates and solidify the retreat at the next board meeting.

3. 2009/10 Budget Workshop

Mrs. Reaume reported that the 2009/10 draft budget will be completed by July 10, 2009. A budget workshop will occur on July 14, 2009, during the next regular board meeting.

VI. UNFINISHED BUSINESS**A. Biomass Boiler Project Status Report**

Superintendent Reaume reported that Stantec Consulting has been in contact with three separate bio-fuel manufacturers/vendors. They are Messersmith, Bio-Fuel Technologies and Wiessmann. All three manufacturers have viable products that appear to meet the needs and requirements of the project. Initial indications are that the boilers will be able to handle some variety in fuel source. It has been determined that the entire FMS will be functioning on the biomass boiler system.

VII. NEW BUSINESS**A. 2008/11 Forks Coaches' Association Agreement Reopener**

Diana Reaume presented the revised Forks Coaches' Association Agreement. There were two changes to the Agreement. The middle school football coaches will receive a higher stipend if they elect to scout for the sport. If the coach decides not to scout, they will be paid at a lower rate. If someone outside of the coaching position wishes to scout then they will receive the money allotted for that function. The other change was to the hiring process. The Association will provide the district a list of members who wish to be included on interview teams. Sam McElravy made a motion to approve the 2008/11 Forks Coaches Association Agreement. Dave Dickson seconded and the motion carried.

B. Amendment to the ISW Management Services Agreement

ISW Executive Director, Jeff Bush, discussed in detail the amendment to the Management Services Agreement Exhibit "C". When the original document was created, the ISW student enrollment projection was unknown. The Management Services Agreement will be renegotiated at the end of the 2009/10 school year. Dave Dickson made a motion to approve the Amendment to the Management Services Agreement with ISW. Rick Gale seconded and the motion carried.

C. Approve Resolution No. 14-08/09 "Amendment to the North Olympic Peninsula Skills Center Agreement"

Superintendent Diana Reaume reported the amendment to the North Olympic Peninsula Skills Center (NOPSC) Agreement reflects that students enrolled in a Skills Center program shall be funded for all classes at the Skills Center and the sending district, up to 1.6 FTE. This is an increase of .4 FTE. Dave Dickson made a motion to approve Resolution No. 14-08/09 "Amendment to the North Olympic Peninsula Skills Center Agreement". Rick Gale seconded and the motion carried.

D. Approve Resolution No. 15-08/09 "Albert Haller Foundation Funding" for the Readiness to Learn Program

Mrs. Reaume stated the Readiness to Learn Program applies for and receives funding annually from the Albert Haller Foundation. The funds are used for winter coats and shoes for students as well as appropriate travel clothing for the athletes. Sam McElravy made a motion to approve Resolution No. 15-08/09 "Albert Haller Foundation Funding". Rick Gale seconded and the motion carried.

E. Review of Board Policy #6041 "The General Fund"

Mrs. Reaume stated that according to Board Policy #6041 "The General Fund" the district must review the general fund annually. In order to maintain a reasonable level of financial stability, the district shall end each year with the unreserved portion of the General Fund Balance at least equal to 4% of the year's general fund operating expenditures. The board expressed concern about ISW rapidly increasing the annual budget amount. It would seem the 4% goal will remain out of reach. After a brief discussion, the board decided to revise the policy to say the district shall end the year with 4% of the brick-and-mortar budget.

F. Annual Review of Board Policy #2255 "Alternative Learning Experience Programs"

Superintendent Diana Reaume stated that per the Office of Superintendent of Public Instruction's (OSPI) rules for Alternative Learning Experiences, districts must review their Alternative Learning Experience Program's board policy annually. Mrs. Reaume said that in July 2009, the Home School Plus Principal, and Jeff Bush, ISW Executive Director, will give the board an annual report of the 2008/09 school year.

G. Approval of ISW Definition of Adequate Progress & Ratio of Certificated Instructional Staff to Full-Time Equivalent Students

Jeff Bush, ISW Executive Director, discussed the definition of adequate progress as well as the ratio of certificated instructional staff to full-time equivalent students. Adequate progress is assessed for the P-223 state reports as the overall average monthly increase in a student's "progress" grade metric by 5% or more. (Points Attempted/Total Points Possible for the Semester/number of Course, to clarify, the sum of all points attempted on all course assignments divided by the total points possible for the semester in all courses based on the weekly progress report). If a student does not make the minimum progress of 5% overall average, but has 60% completion in all courses (is currently passing all courses), progress is satisfactory for the reporting period. If a student does not make the minimum of 5% progress overall average for two consecutive months. FTE is based on their actual hours recorded in the Learning Management System/25 hour's week number of weeks in the month of the current reporting period. The 2008/09 ratio is 21 certificated instructional staff to each student. This is the same ratio as the 2006/07 and 2007/08 school years. Dave Dickson made a motion to approve the definition of adequate

progress and the ratio of certificated instruction staff to full-time equivalent student for the 2008/09 school years. Sam McElravy seconded and the motion carried.

VIII. PUBLIC COMMENTS AND QUESTIONS

Mr. Tony Dias asked if the board has discussed the potential in-school suspension program at FHS. Superintendent Reaume reported that because Kevin Rupprecht, FHS Principal, was not available to attend the board meeting that topic was not discussed.

IX. EXECUTIVE SESSION

The board adjourned to executive session at 7:52 P.M. to hear public comments and questions regarding personnel issues, to complete the superintendent's evaluation, and the board's self-evaluation, as well as the Transportation and FEA Bargaining Agreements.

X. WRAP UP

The next regular session will be held on July 14, 2009, at 6:00 P.M. in the board room.

XI. ADJOURNMENT

The board returned to open session at 9:53 P.M. The meeting was adjourned by general consensus at 9:53 P.M. with no further action taken.

Board Secretary

Board Chairman

Approved at the July 14, 2009, regular board meeting. Signatures on file in the district office.