

QUILLAYUTE VALLEY SCHOOL DISTRICT NO. 402
REGULAR SCHOOL BOARD MEETING
TUESDAY, JULY 14, 2009
6:00 P.M.
Minutes

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Bill Rohde called the meeting to order at 6:00 P.M. and led the Pledge of Allegiance. Present were Sam McElravy, Rick Gale, Superintendent Diana Reaume and Recording Secretary Carie Micheau.

II. APPROVE MINUTES

Rick Gale moved to approve the minutes of the regular meeting of June 23, 2009. Sam McElravy seconded and the motion carried.

III. ADOPT AGENDA

Sam McElravy moved to adopt the agenda. Rick Gale seconded and the motion carried.

IV. CONSENT AGENDA

Sam McElravy moved to approve the consent agenda and Rick Gale seconded. After a brief review of the agenda items, the motion to approve the consent agenda was carried unanimously.

A. Personnel Actions

1. Hiring of:

- Michael Marshall, FHS Assistant Football Coach, effective 2009/10 School Year
- Nichole Johnson, FES Special Education Teacher, Temporary Position for the 2009/10 School Year
- Katherine Moravec, FMS Special Education Teacher, effective 2009/10 School Year
- Ashley Rudolph, FES Summer School ParaEducator, effective June 29, 2009
- Lara Hernandez, FMS Special Education Teacher, effective 2009/10 School Year
- Eliana Rose, FMS Life Skills Special Education Teacher, effective 2009/10 School Year
- Gina Rondeau, Summer School Extended School Year ParaEducator, July 27, 2009

2. Resignation of:

- Michael Marshall, FMS Head Football Coach, effective July 6, 2009

B. Approval of:

- Agreement with Olympic Educational Service District #114 for Regional Literacy Team for 2009/10
- Agreement with Olympic Educational Service District #114 for Data Processing for 2009/10
- Agreement with New Market Skills Center for Interdistrict Cooperative Educational Services for 2009/10
- Highly Capable Program Grant for 2009/10
- Contract with Gaggle.Net for Email Services for July 1, 2009, through June 30, 2010
- Contract with Concerned Citizens for Early Intervention and Preschool Special Education Services for the 2009/10 School Year

- Interdistrict Agreement with Tri-Tech Skills Center for The 2009/10 School Year

V. REPORTS

A. Financial Report

1. Final 2008/09 Enrollment

Diana Reaume reported that the district's overall yearly average was 2,758.21 students which is approximately 350 more than budgeted due to ISW enrollment. QVSD brick-and-mortar's yearly average was 1,101 students which was 51 students less than the budgeted amount.

2. Draft Budget Proposal

Superintendent Reaume presented the 2009/10 draft budget proposal. She discussed the budget in detail focusing on the expenditures and sources of revenues, the American Recovery and Re-Investment Act (ARRA) federal stimulus and state fiscal stabilization funds, as well as the 2009/10 Maintenance and Operation Levy funds. Mrs. Reaume commended Jan Haugen, Director of Finance, for all of her hard work in preparing the 2009/10 budget.

3. Federal Audit Findings

Superintendent Diana Reaume reported the district received the results of the federal audit. The audit scope focused on special education financial statement reports as well as the nutrition cluster. While the special education financial statements were in accordance with Government Auditing Standards, the district did receive a finding for the processing of the free and reduced lunch forms. The audit was performed on Free and Reduced Lunch Forms from 2007. The district has since strengthened internal controls to ensure it completes the annual verification and eligibility process in compliance with federal requirements.

B. Legislative Report

There was no legislative report.

C. Board Member Reports

Bill Rohde reported that he attended the Federal Audit Exit Conference.

D. Superintendent Report

1. ISW Graduation

Mrs. Reaume stated that she attended the ISW Graduation in Auburn on June 28, 2009. There were 118 students who graduated and 78 students who participated in the ceremony. It was a nice event.

2. Bio-Fuel Boiler Project Report

Diana Reaume reported that Stantec Consulting completed an analysis of the feasibility of cogeneration equipment at the FHS Addition and at FMS. The selection of a Cogeneration steam heating system to provide heat for the FHS Addition does not appear to be an appropriate application due to the increased maintenance and monitoring requirement, decreased efficiency, and excessive water use compared to a hot water heating system. The Cogeneration system will also require additional funding outside of the available grant funds of \$1,000,000. In conclusion, the Cogeneration System does not appear to be a feasible option.

3. Notice of Funds Available (NOFA)

Superintendent Reaume reported that the district will be applying for the Notice of Funds Available (NOFA) through the Federal Department of Agriculture to subsidize the fuel for the Woody Biomass Project.

4. State Matching Funds for Vo-Ag Building

Mrs. Reaume stated the district is eligible to receive state matching funds to include the Vo-Ag building's square footage into the FHS Replacement project. There is no additional cost to taxpayers. The total cost will come from the state. Rick Gale made a motion to accept the state matching funds for the Vo-Ag building. Sam McElravy seconded and the motion carried.

5. Science Coach Grant

Diana Reaume reported the district was one of nine districts to receive Science Coach funding out of the 68 districts who applied. This is a two-year grant. Mrs. Reaume highly praised Patti Fouts, FMS Principal, and Sherry Schaaf, FMS Teacher, for their work in completing the grant.

VI. UNFINISHED BUSINESS**A. Approval of Resolution No. 13-08/09 “Participation in the 2009 Revision of the Jefferson County – City of Port Townsend Natural Hazards Mitigation Plan”**

Superintendent Reaume reported this is a very comprehensive plan that follows FEMA’s standards relating to earthquakes, terrorist attacks, as well as any other disasters that may occur. The district will benefit from being a participant in the plan. Rick Gale made a motion to approve Resolution No. 13-08/09 “Participation in the 2009 Revision of the Jefferson County – City of Port Townsend Natural Hazards Mitigation Plan”. Sam McElravy seconded and the motion carried.

B. School Board Annual Retreat for August 4, 2009

Diana Reaume proposed August 4, 2009, as a date for the school board’s annual retreat. After a brief discussion the board decided to have the annual retreat on Monday, August 3, 2009, from 4:00 P.M. to 7:00 P.M.

VII. NEW BUSINESS**A. Approve Resolution No. 16-08/09 “2009/10 Administrative Salaries”**

Sam McElravy made a motion to approve Resolution No. 16-08/09 “2009/10 Administrative Salaries”. Rick Gale seconded and the motion carried.

B. Approve Resolution No. 17-08/09 “2009/10 Certificated Staffing”

Rick Gale made a motion to approve Resolution No. 17-08/09 “2009/10 Certificated Staffing”. Sam McElravy seconded and the motion carried.

C. Approve Resolution No. 18-08/09 “2009/10 Classified Staffing”

Sam McElravy made a motion to approve Resolution No. 18-08/09 “2009/10 Classified Staffing”. Rick Gale seconded and the motion carried.

D. Approve Resolution No. 19-08/09 “2009/10 Extracurricular Staffing”

Rick Gale made a motion to approve Resolution No. 19-08/09 “2009/10 Extracurricular Staffing”. Sam McElravy seconded and the motion carried.

E. Approve Resolution No. 20-08/09 “2009/10 Classified District Office Personnel Salaries”

Sam McElravy made a motion to approve Resolution No. 20-08/09 “2009/10 Classified District Office Personnel Salaries”. Rick Gale seconded and the motion carried.

F. First Reading of Board Policies Series 3000 “Students”

Superintendent Diana Reaume reported the 3000 series is the next in line to be updated by the board. They are the boiler plate policies that have been adapted for the district.

G. First Reading of Board Policy #3241 “Classroom Management, Corrective Actions or Punishment”

Mrs. Reaume reported there are two versions of Board Policy #3241 “Students”. One policy designates a Discipline Appeal Council which is established as the final step in the appeal process, while the other utilizes the Board of Directors as the final step in the appeal process. The board concluded to continue with them being the final step in the appeal process. In addition, there is a section in the policy for In-School Suspension. According to the policy, each of the building principals will further define the procedures for their In-School Suspensions in their student handbooks. Once all principals are hired and/or returned from summer break, this process will be clearly defined in their building student handbooks.

H. Approval of Forks Education Association (FEA) Bargaining Agreement for 2010/12

Diana Reaume stated that this FEA bargaining session consisted of cleaning up verbiage and procedures in the agreement. Rick Gale made a motion to approve the Forks Education Association Bargaining Agreement for 2010/12. Sam McElravy seconded and the motion carried.

I. Approval of Public School Employees (PSE) Transportation Bargaining Agreement for 2009/12

Superintendent Reaume reported the only revision to the PSE Transportation Bargaining Agreement was the addition of a Transportation Coordinator job classification. Sam McElravy made a motion to approve the Public School Employees Transportation Bargaining Agreement for 2009/12. Rick Gale seconded and the motion carried.

J. Approve Resolution No. 21-08/09 “Albert Haller Foundation Funding” for the Positive Ongoing Social Skills Education Program

Superintendent Diana Reaume stated the Positive Ongoing Social Skills Education (POSSE) program receives funding annually from the Albert Haller Foundation. Rick Gale made a motion to approve Resolution No. 21-08/09 “Albert Haller Foundation Funding” for the POSSE Program. Sam McElravy seconded and the motion carried.

K. Approve Resolution No. 22-08/09 “New-In-Lieu Replacement Option”

Mrs. Reaume reported the board must approve a resolution to apply for the state matching funds to include the Vo-Ag square footage into the FHS Replacement project. Sam McElravy seconded and the motion carried.

L. Approve Resolution No. 23-08/09 “Biomass EPA Climate Showcase Communities Grant”

Diana Reaume stated the district is seeking additional funding for the Biomass Project through the Biomass EPA Climate Showcase Communities Grant. Rick Gale made a motion to approve Resolution No. 23-08/09 “Biomass EPA Climate Showcase Communities Grant”. Sam McElravy seconded and the motion carried.

VIII. PUBLIC COMMENTS AND QUESTIONS

There were no public comments and questions.

IX. EXECUTIVE SESSION

The board adjourned to executive session at 8:06 P.M. to discuss personnel issues.

X. WRAP UP

The next regular session will be held on July 28, 2009, at 6:00 P.M. in the board room.

XI. ADJOURNMENT

The board returned to open session at 8:27 P.M. The meeting was adjourned by general consensus at 8:28 P.M. with no further action taken.

Board Secretary

Board Chairman

Approved at the July 28, 2009, regular board meeting. Signatures on file in the district office.