

QUILLAYUTE VALLEY SCHOOL DISTRICT NO. 402  
REGULAR SCHOOL BOARD MEETING  
TUESDAY, AUGUST 12, 2008  
6:00 P.M.  
**Minutes**

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**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairman Bill Rohde called the meeting to order at 6:00 P.M. and led the Pledge of Allegiance. Present were Bill Rohde, Sam McElravy, Dave Dickson, Sharon Penn, Rick Gale, Superintendent Diana Reaume and Recording Secretary Carie Micheau.

**II. APPROVE MINUTES**

Dave Dickson moved to approve the minutes of the regular meeting of June 22, 2008, work session minutes of July 22, 2008, and special meeting minutes of July 29, 2008. Sam McElravy seconded and the motion carried.

**III. ADOPT AGENDA**

Sharon Penn moved to adopt the agenda with the exception of moving New Business items D, E, and F after the Consent Agenda. Sam McElravy seconded and the motion carried.

**IV. CONSENT AGENDA**

Rick Gale moved to approve the consent agenda and Dave Dickson seconded. After a brief review of the agenda items, the motion to approve the consent agenda was carried unanimously.

**A. Personnel Actions**

**1. Resignation of:**

- Robyn Koch, FES Playground ParaEducator, effective August 1, 2008
- Rick Gooding, FHS Assistant Football Coach, effective August 8, 2008

**B. Approval of:**

- Contract for Personal Services with Virtual Solutions for School Psychology Services for the 2008/09 School Year

**V. NEW BUSINESS**

**D. Approval of ISW Student Handbook for 2008/09**

Superintendent Diana Reaume introduced Frank Walter, ISW Head of School. Mr. Walter presented the 2008/09 ISW Student Handbook. The board made various suggestions to the handbook which included revisions to the dress code, students' log-in frequency, attendance, and parent's involvement in discipline. Sharon Penn made a motion to approve the ISW Student Handbook for 2008/09. Dave Dickson seconded and the motion carried.

**E. Approval of ISW Associated Student Body (ASB) Constitution**

Sam McElravy made a motion to approve the ISW Associated Student Body (ASB) Constitution. Rick Gale seconded and the motion carried.

**F. Approval of ISW Future Business Leaders of America (FBLA) Bylaws**

Sharon Penn made a motion to approve the ISW Future Business Leaders of American (FBLA) Bylaws. Sam McElravy seconded and the motion carried.

**VI. REPORTS**

**A. Legislative Report**

There was no legislative report.

**B. Board Member Reports**

There were no board member reports.

**C. Superintendent's Report**

## 1. Board Retreat

Superintendent Reaume discussed the annual board retreat to review goals from the 2007/08 school year. The board concluded to have a work session on August 19, 2008. The Leadership Team will be invited to participate in the work session.

## 2. Bond Campaign Committee

Diana Reaume announced that Dick Moody and Brian Pederson will co-chair the campaign committees. She reported they will be seeking and soliciting help from community members to serve on the various sub-committees. Commitments have been made with assorted organizations where they will present the bond proposal.

## 3. Insight School of Washington Teacher Training and Student Picnic August 13, 2008

Mrs. Reaume reported that she will be attending the ISW teacher training on Wednesday, August 14, 2008. There are approximately 67 teachers who will be present. The staff will also host a picnic for students. This will be a great opportunity for students to meet their teachers in person.

**VII. OLD BUSINESS****A. 2008/09 Administrator Group Memorandum of Agreement**

The board suggested detailing the leave provisions provided to the Administrators instead of referring to the Forks Education Association Agreement. Sharon Penn made a motion to approve the 2008/09 Administrator Group Memorandum of Agreement. Sam McElravy seconded and the motion carried.

**VIII. NEW BUSINESS****A. 403(b) Regulations**

Theresa Archibald, Payroll and Benefits Coordinator, presented the changes in the 403(b) federal regulations. Because the changes require additional paperwork and ongoing documentation maintenance, school districts are receiving assistance from Third Party Administrators. After researching the numerous companies, Mrs. Archibald is recommending to use CPI Qualified Plan Consultants, Inc. to provide 403(b) common remitter and compliance oversight services to the district.

**B. FMS Athletic Handbook**

Dave Dickson made a motion to approve the FMS Athletic Handbook. Sam McElravy seconded and the motion carried.

**C. Approve Resolution No. 13-07/08 "Puget Sound Joint Purchasing Cooperative Interlocal Agreement"**

Sharon Penn made a motion to approve Resolution No. 13-07/08 "Puget Sound Joint Purchasing Cooperative Interlocal Agreement". Dave Dickson seconded and the motion carried.

**IX. PUBLIC COMMENTS AND QUESTIONS**

There were no public comments or questions.

**X. EXECUTIVE SESSION**

The board adjourned to executive session at 7:55 P.M. to discuss personnel issues.

**XI. WRAP UP**

The next regular session will be held on August 26, 2008, at 6:00 P.M. in the board room.

**XII. ADJOURNMENT**

The board returned to open session at 8:18 P.M. The meeting was adjourned by general consensus at 8:18 P.M. with no further action taken.

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Board Secretary

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Board Chairman

*Approved at the August 26, 2008, regular board meeting. Signatures on file in the district office.*