

QUILLAYUTE VALLEY SCHOOL DISTRICT NO. 402  
REGULAR SCHOOL BOARD MEETING  
TUESDAY, October 23, 2007  
6:00 P.M.  
**Minutes**

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**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairman Dave Dickson called the meeting to order at 6:00 P.M. and led the Pledge of Allegiance. Present were Dave Dickson, Tina Bergstrom, Rick Gale, Student Representative Maegan Leppell, Superintendent Diana Reaume and Recording Secretary, Carie Micheau. Bill Rohde joined the session at 6:05 P.M. Sharon Penn was excused.

**II. APPROVE MINUTES**

Tina Bergstrom moved to approve the minutes of the regular meeting of October 9, 2007. Rick Gale seconded and the motion carried.

**III. ADOPT AGENDA**

Rick Gale moved to adopt the agenda. Tina Bergstrom seconded and the motion carried.

**IV. CONSENT AGENDA**

Rick Gale moved to approve the consent agenda and Tina Bergstrom seconded. After a brief review by Superintendent Reaume, the motion carried unanimously.

**A. Personnel Actions**

**1. Hiring of:**

- Andrea Nelson, FMS Volleyball Coach
- Darryl Davidson, FMS Boys' Basketball Coach

**2. Resignation of:**

- Rita Peters, FHS Assistant Cook, effective  
November 2, 2007

**B. Bills and Payroll**

October payroll and General Fund vouchers No. 61127 through 61240 totaling \$614,292.84, ASB Fund vouchers No. 8725 through 8741 totaling \$16,357.42, and Capital Projects Fund voucher No. 1961 totaling \$5,812.57.

**C. Approval of:**

- Agreement with Washington State School for the Deaf (WSSD) for 2007/08
- Receipt of Surplus Computers from Washington State Department of Information Systems
- Approval of Purchase Order No. 30708 for \$21,003.53 to Dell Computer Corporation
- Out-of-State Travel for Luke Dixon, Kendra Zellar, and Nicole Potter for Family Career and Community Leaders of America (FCCLA) National Cluster Leadership Meeting, November 15-18, 2007, in Denver Colorado
- Out-of-State Travel for Mark Brandmire for the National Federation of State High School Associations (NFHS) Athletic Director's Conference, December 14-18, 2007, In Nashville Tennessee
- Agreement with West Olympic Peninsula Betterment Association for Equipment Use
- Memorandum of Understanding with Olympic Educational Service District #114 for Regional Crisis Team for 2007/08

**V. REPORTS**

**A. Leadership Report**

1. Parent-Teacher Conferences

Superintendent Diana Reaume reported this week is parent-teacher conferences and have been well attended. Forks Middle School (FMS) conferences begin early in the morning and have gone late into the evenings. Forks High School (FHS) conferences have taken a “student led” approach to their conferences. The students, parents, and advisor are present while the student discusses their progress. Forks Elementary School (FES) also holds daily conferences.

2. Book Fairs

Mrs. Reaume stated that in conjunction with the parent-teacher conferences the book fairs are also going on at FES, FMS, and FHS. The book fairs will be present all week.

**B. Financial Report**

1. September Ending Fund Cash Balance

Diana Reaume discussed the September ending fund cash balance. She reported our school district is currently doing well financially. Our cash balance this year is the second highest cash balance in the past ten years.

2. September Budget Status Report

Superintendent Reaume said that Jan Haugen, Director of Finance, is currently working on the F-196 which is due at the end of this week. The F-196 is our District’s Annual Financial Statement for the previous school years’ finances. Superintendent Diana Reaume wanted to publicly commend Mrs. Haugen on her hard work on the F-196.

**C. Legislative Report,**

Superintendent Reaume reported the Legislature is currently reviewing the way the state funds virtual students. Presently virtual students are funded the same as students who attend brick and mortar schools.

**D. Board Member Report**

Maegan Leppell, Student Representative, stated Homecoming Week went very well. The Associated Student Body (ASB) worked very hard to make it a success. The Homecoming Dance had 250 students in attendance. The Senior Officers are having a fund-raising costume dance on Saturday to benefit their senior trip. The destination of the Senior Trip is currently unknown.

**E. Superintendent’s Report**

1. Reminder of the November 1, 2007, Bond Kick-Off Meeting

Superintendent Diana Reaume reminded the Board of the November 1, 2007, Bond Kick-Off Meeting. It will be held in the FHS Library from 6 P.M. – 8 P.M.

2. Bond Update

Superintendent Reaume stated that she and the Leadership Team have been reviewing the FHS building plans that were developed by the DLR Group. The Leadership Team has concluded the specific plans do not meet the instructional needs of the students. Mrs. Reaume has met with an architecture firm out of Port Angeles and will be conversing with others. Her goal is to be sure we receive the most for our money. If we choose to delay the bond we can expect a 15-20% increase in construction prices per year.

3. Washington Risk Management Appeal for Cost of Insight School of Washington (ISW) Students

Mrs. Reaume reported she traveled to Renton today for a joint presentation with Steilacoom School District to the Washington Risk Management regarding our student liability insurance. Currently the state has a formula that totals approximately \$24 per student for an annual fee. Superintendent Reaume has asked for a reduced rate for our ISW students since they do not ride school buses, do not attend shop class, and do play sports in their home districts. Washington Risk Management will be compiling a study team to review Mrs. Reaume’s request and will make a recommendation in the spring of 2008. If a reduced rate is offered, it will affect the risk management rate for the 2008-09 school year.

**VI. OLD BUSINESS**

**A. Approval of ISW Course Descriptions for 2007/08**

Tina Bergstrom moved to approve the ISW Course Descriptions for 2007/08. Rick Gale seconded and the motion carried.

**B. Approval of ISW Operations and Policy Manual for 2007/08**

Discussion was centered on ISW students' truancy and the ISW students' "drop-out" definition policy. Tina Bergstrom felt the ISW drop-out policy that states "students who do not log into any course for twenty (20) consecutive school days and who have not make previous arrangements for extended absence are considered dropouts from the school" was too long a period, legally, to wait before taking action. Also, Bill Rohde felt the ISW appeals process policy in regards to denial of student admission was not clear. He would like the appeals process more detailed so it is clearer to students and guardians. Superintendent Reaume said she would research all concerns, make any necessary revisions, and bring to the next board meeting for approval.

**C. Approval of ISW Teacher/iLearning Mentor Handbook for 2007/08**

Bill Rohde moved to approve the ISW Teacher/iLearning Mentor Handbook for 2007/08. Tina Bergstrom seconded and the motion carried.

**D. Approval of ISW Student Handbook for 2007/08**

Bill Rohde made a motion to approve the ISW Student Handbook for 2007/08. Tina Bergstrom seconded and the motion carried.

**VII. NEW BUSINESS**

**A. Forks High School "Spartan Shield" Newsletter**

Mrs. Reaume wanted to introduce the new FHS "Spartan Shield" Newsletter. It will be published 4-5 times per school year by the students of Mr. Jamie Trudel's Writing for Publication class.

**VIII. PUBLIC COMMENTS AND QUESTIONS**

Tony Dias wanted to give kudos to the new Administration of the QVSD. He has heard good things about all buildings. Mr. Dias also wanted to know why QVSD staff were unable to view each others Microsoft Outlook Calendar's on their computers. He was informed the district had ordered new network servers which will alleviate the problem.

**IX. EXECUTIVE SESSION**

The board adjourned to executive session at 7:07 P.M. to discuss personnel issues.

**X. WRAP UP**

The next regular session will be held on November 13, 2007, at 6:00 P.M. in the board room.

**XI. ADJOURNMENT**

The meeting was adjourned by general consensus at 7:18 P.M. with no further action taken.

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Board Secretary

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Board Chairman

*Approved at the November 13, 2007, regular board meeting. Signatures on file in the district office.*