

QUILLAYUTE VALLEY SCHOOL DISTRICT NO. 402  
REGULAR SCHOOL BOARD MEETING  
TUESDAY, October 24, 2006  
6:00 P.M.  
**Minutes**

\*\*\*\*\*

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairman Dave Dickson called the meeting to order at 6:02 P.M. and led the Pledge of Allegiance. Present were Bill Rohde, Sharon Penn, Tina Bergstrom, Dave Dickson, Superintendent Frank Walter and Recording Secretary, Julie Knobel. Rick Gale joined the meeting a few minutes later.

**II. ADOPT AGENDA**

Tina Bergstrom moved to adopt the agenda. Sharon Penn seconded and the motion carried.

**III. APPROVE MINUTES**

Sharon Penn moved to approve the minutes of the regular meeting of October 10, 2006. Tina Bergstrom seconded and the motion carried.

**IV. CONSENT AGENDA**

Superintendent Walter discussed the out-of-state travel request by Patty Vaughan. She will be traveling to Baltimore, Maryland to receive a grant award from the Fish and Wildlife Department all expenses paid. It will be an opportunity for her to see the best science instruction in the country. The board discussed the Highly-Capable Student Program Grant which was written by Penny Winn. Superintendent Walter explained that each district is entitled to receive the grant based on enrollment, but districts are required to submit a plan on how the funds will be used. As the grant is based on enrollment, Insight School of Washington (ISW) will receive their portion of this small grant of \$13,142. Superintendent Walter explained that much of the funding will be used to purchase testing materials. The program uses a nomination process, work samples, and testing to identify highly capable students, and to provide them with richer, more in depth instruction. Tina Bergstrom moved, and Sharon Penn seconded the motion to approve the consent agenda. The motion carried unanimously.

A. Personnel Actions

1. Hiring of:
  - Alan Ostenson, 0.5 FTE Forks High School Math Teacher
  - Rod Enos, Forks High School Boys Basketball Assistant Coach
2. Resignation of:
  - Jason Cross, 0.5 FTE Forks High School Math Teacher

B. Bills and Payroll

October payroll and General Fund vouchers no. 59798 through 59899 totaling \$398,916.79; Capital Projects Fund voucher no. 1955 totaling \$67.50; ASB Fund vouchers No. 8463 through 8482, totaling \$17,978.24; and Trust and Agency Fund voucher no. 1 totaling \$1,000.00.

C. Approval of:

- Memorandum of Agreement with Clallam AmeriCorps Program for 2006-2007. (\$3,500 per AmeriCorps worker)
- Transportation Interlocal Cooperative Agreement with Quileute Tribal Council/Head Start for 2006-2007
- Memorandum of Understanding with OESD 114 for Regional Crisis Team coordination and training activities (\$500).
- Out-of-State Travel for Patty Vaughan, The Nature of Learning Grant, November 2-5,

- 2006, Baltimore, Maryland (No expense to the district)
- Highly Capable Student Program 2006-2007 Grant Application

**V. REPORTS**

**A. Leadership Report**

1. Forks High School Improvement Assistance Process

Ray Marshall reported that the first phase of the school improvement process was underway. The audit team is scheduled to visit during the next week and will be doing breakout sessions with staff, will host a parent appreciation dinner, and after dinner will break into parent focus groups. They are scheduled to interview Bill Rohde, Frank Walter, Chris Wiseman, Ray Marshall, Diana Reaume, and all teachers. They will be going into classes to talk with groups of students. The team has selected classes to get broad student representation. The audit team will be mailing letters to all parents of high school students, placing flyers in Thriftway and the post office, and translating information into Spanish. The board discussed whether they wanted the audit results to be reported during a regular board meeting, or during a work session. The board will decide at a later date.

**B. Financial Report**

1. September Financial Report

Superintendent Walter reported that the general fund cash balance at the end of September was \$140,291.73. Superintendent Walter wrote a letter to the Office of the Superintendent of Public Instruction requesting that the district receive the apportionment based on actual enrollment, rather than projected enrollment. The request was approved, so October's apportionment was \$74,000 higher than it would have been based on projected enrollment.

2. October Enrollment

Superintendent Walter reported that district enrollment was fairly steady at 1,777.04 full time equivalent (FTE) students.

3. Bus Ridership Count

Superintendent Walter reported that the final bus ridership report had not yet been finalized. The initial ridership count was 693 students. Superintendent Walter explained that the ridership was low this year, but has historically fluctuated. The ridership count accounts for only a part of the transportation funding equation, other factors are the number of miles the buses drive, and the proximity to the school of the students.

Year	Count (students riding the bus on October 1 <sup>st</sup> )
1999	889
2000	780
2001	714
2002	753
2003	762
2004	808
2005	780
2006	693

4. F-196 Report

Superintendent Walter reported that Jan Haugen is very busy preparing the F-196 report for the 2005-2006 school year. The F-195 reports the projected budget for a year, and after the close of a budget year the district is required to submit a F-196 that reports how the funding was actually spent. Superintendent Walter will be sharing this report with the board at the next board meeting.

**B. Board Member Report**

Bill Rohde reported that he attended the Middle School open house the prior month, and thought that it was a very good event. He also reported, and Rick Gale concurred that they liked the look of homecoming this year. It had a traditional feel to it, and it seemed that people were having fun. Bill Rohde is hearing good things about the cheerleading squad. He also expressed his hope that in future years our pep band can make improvements.

Sharon Penn reported that she has been working with all of the schools this year, and that she has been receiving an excellent response from them.

Tina Bergstrom reported that she attended the Washington State School Director's Association (WSSDA) regional meeting in Quilcene with Superintendent Walter. The group was most vocal about unfunded mandates. Tina Bergstrom said that she was surprised to learn that performance in Math and Science is a problem throughout the state, and not just a local problem. A lot of discussion at the meeting focused on the draft Washington Learns report which has been out for comment. The final report will be released on November 13<sup>th</sup>, during the WSSDA Annual Conference in Spokane.

### **C. Superintendent's Report**

#### **1. Debrief from WSSDA Regional Meeting on October 14**

Superintendent Walter reported that the meeting was very well attended by school board members. The group had lively discussions about the Washington Learns report. The report took a broad view of education, including the 0-5 year age group, K-12 education, and post secondary education. The group discussed that they are all competing for the same pool of funds. The board specifically discussed early education. Superintendent Walter explained that the state does not currently fund all day kindergarten. In our district we have decided to fund all day kindergarten with levy funds. In our area, we currently have Headstart programs, and the Early Childhood Education Assistance Program (ECEAP) that provide preschool education to those children who qualify based on income levels.

#### **2. Forks High School Library**

Superintendent Walter responded to concerns regarding the Forks High School library. Ray Marshall reported that recent changes have been made in the library to open the space up and make it more usable for classes and groups. He reported that there were between 12-14 computers in library, which was the maximum number that the electrical system could support in that room. Frank Walter reported that the library is budgeted approximately \$4,000 each year to purchase materials. That amount is really only a portion of the funding spent on the library, as other money is spent on purchasing instructional materials, teacher improvement resources, and the Dynix contract. Tina Bergstrom asked if the high school principal approves the book selection for the library. Ray Marshall responded that the district hired Therese Stempin, who is a library media professional and that while he approves her purchase orders he does not micromanage her position. Therese Stempin takes input from staff and uses library professional recommendation lists. Sharon Penn asked how the High School book fair went this year. Ray Marshall said that Therese Stempin has said that this was their first book fair and she would do things very differently in the future. Ray Marshall reported that it was still a good event.

#### **3. QVSD Phone System**

Superintendent Walter said that he requested Debbie Hull to prepare a memo regarding the districts phone system. There was one incident last spring when the phone system was not operational for a couple of days, and this year during September there were a couple of times when the system was not functioning properly. Debbie Hull reported in her memo that the phone system is outdated and aging. Doug Moulton, Zhaigham Bukhari, and she work to keep the system running as affordably as possible, and use the E-rate system as a funding source. The district unsuccessfully applied for a grant to upgrade the system, and will continue to apply for grants in the future. Frank Walter explained that while the current system is not in compliance with the new 911 system, the district cannot afford to make upgrades at this time.

## **VI. NEW BUSINESS**

### **A. Resolution to endorse the maintenance levy for the aquatic center**

Superintendent Walter presented the options of endorsing the maintenance levy or remaining silent on the issue. Tina Bergstrom asked if the aquatic center is really an issue for the school board to endorse on not, relating to how it supports the schools. Bill Rohde expressed that he feels that the schools are so connected to our community, any investment in the community supports our schools. Superintendent Walter reported that high school physical education classes have gone to the pool to do water aerobics, and schools have used the pool on other isolated occasions. Other communities have used the argument that due to our proximity to water, it is a safety issue for the community to teach children how to swim. Bill Rohde asked if the Siemens project was online to provide financial relief to the aquatic center. Frank Walter responded that there are ongoing discussions regarding the City of Forks/Siemens bio-energy project. Sharon Penn expressed that she sees the aquatic center as opportunity to increase quality family time, which will benefit the schools. Bill Rohde made a motion to pass a resolution to endorse the maintenance levy for the aquatic center. Sharon Penn seconded the motion, and the motion carried unanimously.

### **B. North Olympic Peninsula Skills Center (NOPSC) Joint Board Meeting, January 29, 2007 in Port Angeles**

Superintendent Walter explained that the agreement included in the board background is a preliminary draft of the NOPSC agreement. He added that the board could take a district van to the meeting. The board will have many opportunities to discuss the NOPSC prior to this meeting in January. Frank Walter reported that all building renovations to the Auto Tech Center must be completed by June 30<sup>th</sup>.

**VII. PUBLIC COMMENTS AND QUESTIONS**

During the public comment period, Bill Rohde asked why the district has not been using the reader board. Chris Wiseman responded that the board has not been functioning, and that we are pursuing having a technician out to repair it.

**VIII. EXECUTIVE SESSION**

The board retired to executive session at 7:54. The board returned to regular session at 8:15, with no action taken.

**IX. WRAP UP**

The next regular session will be held on November 14, 2006, at 6:00 P.M. in the administration board room.

**X. ADJOURNMENT**

The meeting was adjourned by general consensus at 8:16 P.M.

---

Board Secretary

---

Board Chairman