

QUILLAYUTE VALLEY SCHOOL DISTRICT NO. 402  
REGULAR SCHOOL BOARD MEETING  
TUESDAY, January 23, 2007,  
6:00 P.M.  
**Minutes**

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**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The board immediately retired to executive session at 5:00 PM. Present were Bill Rohde, Rick Gale, Sharon Penn, Tina Bergstrom, Dave Dickson, Superintendent Frank Walter, and recording secretary Julie Knobel.

**II. EXECUTIVE SESSION FROM 5:00 TO 6:15 PM**

The board returned from executive session and Chairman Dave Dickson called the regular session to order at 6:16 PM and led the Pledge of Allegiance.

**III. APPROVE MEETING MINUTES**

Tina Bergstrom moved to adopt the meeting minutes of January 9, 2007. Sharon Penn seconded, and the motion carried.

**IV. APPROVE AGENDA**

Tina Bergstrom requested that the hiring actions be taken off of the consent agenda. Sharon Penn moved to adopt the agenda as amended. Tina Bergstrom seconded, and the motion carried.

**V. CONSENT AGENDA**

Superintendent Walter reported that Theo Moriarty was hired on a leave replacement contract to replace Lynn Lewis as a Middle School Block Teacher for the rest of the school year. Shae Whelchel has a masters in American studies, and a teaching certificate with an endorsement in English. She taught high school for a year in Pullman, and also taught at Washington State University. She will be starting on February 5<sup>th</sup>. Jamie Trudel is a new teacher. Mr. Marshall went to Bellingham to observe him student teaching. He also traveled to Forks and was interviewed by the hiring committee. Mr. Trudel has a strong background in writing. Dave Dickson clarified that by hiring two English teachers, the district would be filling the position left vacant by Mr. Rutherford, and increasing the staffing by one teacher. Superintendent Walter explained that the district had a very high quality pool of applicants, and felt that we needed to take the opportunity to hire these quality teachers now, instead of competing with other districts during the hiring season for the fall. Tina Bergstrom asked if the resources might be better spent at the Elementary School. Superintendent Walter responded that the district has increased classified staff hours at the Elementary School to provide some relief there.

Superintendent Walter reported that the Application for Impact Aid is a Federal Entitlement grant for districts who serve students who live on federally owned lands, such as National Park, or reservations. This program is intended to replace tax revenues which can not be collected from the federal government.

Sharon Penn motioned to approve; the hiring of Theo Moriarty, Shae Whelchel, and Jamie B. Trudel; bills and payroll; the Qwest Communication Corporation Services Purchase Agreement; and the Application for Impact Aid. Tina Bergstrom seconded and the motion carried unanimously.

A. Personnel Actions

1. Hiring of:

- Theo Moriarty, Forks Middle School 8<sup>th</sup> Grade Block Teacher on Leave Replacement
- Shae Whelchel, Forks High School English Teacher
- Jamie B. Trudel, Forks High School English Teacher

2. Bills and Payroll

December payroll and General Fund vouchers no. 60123 through 60225 totaling \$408,663.70; ASB Fund vouchers No. 8528 through 8551, totaling \$16,981.46; and Trust and Agency Fund voucher no. 3 through 5 totaling \$522.55.

B. Approval of:

- Qwest Communications Corporation Services Purchase Agreement
- Application for Impact Aid

## **VI. REPORTS**

### **A. Financial Report**

#### 1. December Financials

Superintendent Walter reported that the general fund cash balance at the end of December was \$393,410.47. This amount appears high because we had taken in \$94,000 from the Early Childhood Education and Assistance Program (ECEAP) to purchase the new portable building, and had not yet paid that bill. This figure does reflect positive progress that the district has made over the past year to improve our financial situation.

#### 2. Enrollment Report

Superintendent Walter reported that district enrollment for December is 39.33 full-time equivalent (FTE) students above our projected enrollment. It is the stable and robust enrollment reports which support the decision to hire an additional high school English Teacher. Insight School of Washington (ISW) has experienced significant attrition during its first semester, with their current enrollment at about 440 students. ISW is enrolling 189 new students for second semester, and they expect to finish off the year with an average of 600 FTE students.

Superintendent Walter reported that the City of Forks sends notices to the school district each time that they approve any changes in zoning. The purpose is to notify the school if there will be increases in housing which could impact the district's enrollment. At this time, there are no concerns about significant increases in enrollment due to new construction of homes.

### **B. Legislative Report**

Dave Dickson asked the board if any members wanted to attend the Legislative Conference in Olympia next month. The board decided not to attend the conference.

Dave Dickson asked when the Senate and House Majority leader would be releasing their budget proposals. Superintendent Walter responded that he did not know when exactly, but that it would be by the end of the month.

### **C. Board Member Reports**

Rick Gale welcomed the administrators at the meeting, and expressed his support for Mr. Marshall as the principal of Forks High and Middle Schools. He stated that he has worked with Mr. Marshall for many years in the athletics programs and has observed that he is compassionate, and works hard to advocate for the students.

### **D. Superintendent's Report**

#### 1. Resolution of Public School Employees Grievance

Superintendent Walter reported that a grievance through the Public School Employees (PSE) had been scheduled to go to arbitration on January 19<sup>th</sup>. Superintendent Walter met with the PSE attorney, PSE field representative, and the employee on January 12<sup>th</sup>; and they were able to resolve the matter without it going to arbitration.

#### 2. W-2 Forms

Superintendent Walter reported that there were problems with the W-2s that were sent out. The problems occurred at the state and ESD level, where the documents are printed, and most districts in the state had the same problems. The corrected W-2s have been distributed to the buildings.

#### 3. House Education Committee Work Session

Superintendent Walter reported he attended an Education Committee Work Session with representatives from ISW. While there he learned about House Bill 1051, which is legislation to address resources for those students who meet all of the requirements for high school graduation except for passing the WASL. Superintendent Walter and ISW presented to committee, along with other digital learning providers in the

state, regarding online learning. After the meeting, Superintendent Walter and the ISW representative met with State Representative Kevin Van De Wege, and Senator Hargrove. Senator Hargrove had initially given Insight Schools a referral to contact Quillayute Valley School District about forming the partnership.

## **VII. OLD BUSINESS**

### **A. Consideration of Board Officer Positions**

Dave Dickson asked if any board members had considered taking a new position on the school board. He stated that he did not mind continuing as the Board Chairman, but asked the other members to consider taking on the legislative representative position. Bill Rohde moved to retain the current board positions. Sharon Penn seconded, and the motion carried unanimously.

### **B. Joint School Boards Meeting at the Skills Center on January 29th**

Superintendent Walter reported that he has a draft of the skills center agreement, which is continuing to be edited. Bill Rohde, and Dave Dickson expressed that they are planning on attending the meeting with Superintendent Walter. Dave Dickson requested that they have Skills Center course catalogs at the meeting. Sharon Penn requested that Dave Dickson and Bill Rohde bring back information to report to the board from the meeting.

### **C. WSSDA Legislative Conference February 25-26**

The board had previously during the meeting decided not to attend the Legislative Conference (see Legislative Reports).

## **VIII. NEW BUSINESS**

### **A. FEA Presentation**

Lois Granum, co-President of the Forks Education Association (FEA) presented information from staff surveys they had conducted. She reported that the results of their surveys showed that certificated staff put in an average of 6.4 days of work prior to their first paid day of work each school year, worked 11.58 hours per week above their contractual obligations, and spent on average over \$500 out-of-pocket on their classrooms/students. She also reported on comparative data from the collective bargaining agreements for school districts in our region.

### **B. Julia Giles, Application for the Student Representative**

The board members requested that Superintendent Walter request Julia Giles to attend the next board meeting to meet with the board. Superintendent Walter expects a second student application to come in the next few days.

### **C. Consideration of the High School Day and Graduation Requirements**

The board discussed the issues of the number of periods per day at the High School, and graduation requirements. Currently, the high school operates on a 4 period day, and students are required to have 30 credits in order to graduate. The board discussed links between these issues, and that the graduation requirements would be determined by the number of periods in a day. Superintendent Walter mentioned that legislation coming from Olympia this year could have some bearing on this discussion. Dave Dickson directed Superintendent Walter to prepare a report on the impacts of moving to a six period day to be given to the board on February 13<sup>th</sup>. The board also directed to Superintendent to work with staff to hold a community forum on these issues.

### **D. 1<sup>st</sup> Reading of Board Policy 6212 “Charge Cards” to replace Board Policy 5343**

Dave Dickson read the proposed Board Policy 6212 out loud. The board changed the word “of” to “from” in the first line of the second paragraph. The board will have a second reading at the next board meeting.

### **E. 1<sup>st</sup> Reading of Board Policy 6213 “Reimbursement for Travel Expenses” to replace Board Policy 5341**

Dave Dickson read the proposed Board Policy 6213. The board will have a 2<sup>nd</sup> reading at the next board meeting.

## **IX. PUBLIC COMMENTS AND QUESTIONS**

Ron Sanchez expressed frustration at not being able to comment on issues while the board is discussing them. He asked that the board get input from students in regards to graduation requirements, and the number of periods per day. Mr. Sanchez asked Superintendent Walter what the cost to the district of the additional Forks High School teacher would be. Superintendent Walter responded that it would cost in the ball park of \$2,000 per month not including benefits, out of a annual budget of \$13 million.

## **X. EXECUTIVE SESSION**

The board retired to executive session at 7:42. The board returned to regular session at 8:02, with no action taken.

## **XI. WRAP UP**

The board will continue their executive session on January 25, 2007 at 6:00 PM. The next regular session will be held on February 13, 2007, at 6:00 P.M. in the administration board room.

**XII. ADJOURNMENT**

The meeting was adjourned by general consensus at 8:03 P.M.

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Board Secretary

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Board Chairman

*Approved at the regular board meeting, February 13, 2007  
Signatures on File*