

QUILLAYUTE VALLEY SCHOOL DISTRICT NO. 402
REGULAR SCHOOL BOARD MEETING
TUESDAY, August 28, 2007
6:00 P.M.

Minutes

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Acting Chairman Bill Rohde called the meeting to order at 6:01 P.M. and led the Pledge of Allegiance. Present were Rick Gale, Bill Rohde, Tina Bergstrom, Sharon Penn, Student Representative Maegan Leppell, Superintendent Diana Reaume and Recording Secretary, Carie Micheau. Dave Dickson was excused due to illness.

II. APPROVE MINUTES

Rick Gale moved to approve the minutes of the regular meeting of August 7, 2007. Tina Bergstrom seconded and the motion carried.

III. ADOPT AGENDA

Tina Bergstrom moved to adopt the agenda with the exception of changing "Finalize" Vision, Mission Statement, & Core Values for 2007/08 to "Review" Vision, Mission Statement, & Core Values for 2007/08. Sharon Penn seconded and the motion carried.

IV. CONSENT AGENDA

Sharon Penn moved to approve the consent agenda and Tina Bergstrom seconded.

Superintendent Diana Reaume expressed appreciation for David McIrvin's many years of service and phenomenal job as Forks Middle School Literacy Coach/Librarian.

The consent agenda carried unanimously.

A. Personnel Actions

1. Hiring of:

- Heather Engeseth, District Nurse
- Lucia Chase, Migrant Home Visitor
- Lara Hernandez, FMS 6th Grade Block Teacher
- Theodore Rasmussen, FHS Dedicated Assistant
- M. Megan Scherer, FHS Social Studies Teacher
- Neil Jorgenson, Custodian

2. Resignation of:

- David McIrvin, FMS Literacy Coach/Librarian, effective August 31, 2007
- Donna Blakeslee, District Wide Food Service Assistant Cook, effective September 14, 2007

B. Bills and Payroll

August payroll and General Fund vouchers no. 60896 through 60996 totaling \$229,009.48 and ASB Fund vouchers No. 8705 through 8709, totaling \$2,004.82.

C. Approval of:

- Parenting Matters Foundation Contract for 2007/08
- West End Outreach Services for 2007/08
- Transportation Cooperative Interlocal Agreement with Jefferson Transit for 2007/08
- Transportation Cooperative Interlocal Agreement with Queets/Clearwater School District for 2007/08
- Transportation Cooperative Interlocal Agreement with Quinault Indian Nation Headstart for 2007/08
- Transportation Cooperative Interlocal Agreement with

- Quileute Tribal Council/Headstart for 2007/08
- Transportation Cooperative Interlocal Agreement with Quileute Tribal School for 2007/08
- Memorandum of Understanding for Coalition of Essential Schools (CES) Northwest for 2007/08
- Quileute Head Start Memorandum of Understanding for 2007/08
- Contract with OESD 114 for Technology Support for 2007/08
- Agreement with OESD 114 for Regional Reading Team Cooperative for 2007/08

V. REPORTS

A. Leadership Report

1. Summer Leadership Conference in Bremerton
 Superintendent Reaume reported that the Summer Leadership Conference the Building Administrators attended on August 14-15, 2007, was an excellent conference. They heard from several guest speakers who discussed math curriculum and the school improvement process. More importantly the Administrators had a chance to know each other. They were able to spend time together preparing for the upcoming school year and discussing finalized schedules. It was a great bonding experience for all of them.

2. West End Business Association Presentation
 Diana Reaume stated the Leadership Team went to the West End Business Association Meeting on Wednesday, August 22nd, to give a presentation to the Association explaining their focus as a Leadership Team. Members were very supportive and asked how they could provide support to the schools.

B. Financial Report

1. July Ending Fund Cash Balance
 Diana Reaume discussed the July ending fund cash balance. She presented a graph with the July numbers. Jan Haugen, Director of Finance, projects finishing the year with \$350,000 - \$380,000.

2. July Budget Status Report

July Budget Status Report

<u>General Fund</u>	
Total Ending Fund Balance	\$346,411.07
 <u>Capital Projects Fund</u>	
Total Ending Fund Balance	\$41,593.41
 <u>Debt Service Fund</u>	
Total Ending Fund Balance	\$473,791.06
 <u>Associated Student Body Fund</u>	
Total Ending Fund Balance	\$98,659.26
 <u>Transportation Vehicle Fund</u>	
Total Ending Fund Balance	\$85,676.46

C. Legislative Report,

There was no legislative Report.

D. Board Member Report

Maegan Leppell says she is excited about beginning school on Wednesday, September 5th and is also excited about the assembly that will take place the morning of the 5th.

Tina Bergstrom stated again how much she enjoyed the high school principal interview process. She enjoyed the discussion between all of the stakeholders and would like to keep that dialogue going. Superintendent Reaume said the district wide improvement plan process will discuss how to continue the dialogue. Mrs. Bergstrom also reported she attended the Blue and Gold football game on Saturday morning.

Sharon Penn said she has heard excellent feedback from parents, grandparents, and community members about all new staff at Quillayute Valley School District.

Bill Rohde said that he, too, has heard positive feedback from individuals. There are very upbeat vibes going around town.

E. Superintendent's Report

1. Possibility of filming "Twilight" in Forks

Diana Reaume and Kevin Rupprecht, Forks High School (FHS) Principal, went to the Chamber of Commerce and met with Suzy Kellett, Manager from the Washington State Film Office, about the possibility of filming the movie "Twilight" in Forks. Ms. Reaume and Mr. Rupprecht did offer FHS as a filming location. The alternative location being considered is Vancouver B.C. The Producers will make the final choice sometime mid-September.

2. Skills Center Update

Superintendent Reaume attended the Skills Center Advisory Council Meeting in Port Angeles on Tuesday, August 21st. Others in attendance were Crescent, Port Angeles, Cape Flattery, and Sequim School Districts. She shared a credit equivalency policy draft that was reviewed at the advisory council meeting. Mrs. Reaume reported she would bring the policy for board approval after the advisory council adopts the policy.

3. Forks Elementary School Loss of Food Service Commodities

Diana Reaume reported the breaker for the freezer was shut off and commodities were spoiled. An inventory of all spoiled food was taken, the food was thrown away, and replacement items were ordered. It is unknown at this time how the breaker was tripped. Mrs. Reaume commended staff on taking care of the situation and getting everything cleaned up so quickly.

VI. OLD BUSINESS

A. Review Vision, Mission Statement, & Core Values for 2007/08

After a brief discussion the Board made some minor adjustments to the language of the Vision, Mission Statement, & Core Values. Superintendent Reaume plans to obtain input from all stakeholders affected and will bring the document to the Board at a later date for further review.

B. Finalize District Priorities for 2007/08

The board discussed the draft of the district priorities. Tina Bergstrom asked if the priorities were realistic. Superintendent Reaume said while they are lofty it is better than having lower expectations. Many of items are essential for student progress. Bill Rohde said the Board would like quarterly reports to view the progress of our priorities. Sharon Penn moved and Tina Bergstrom seconded the motion to approve the District Priorities. The motion carried unanimously.

C. Update of Bond

Diana Reaume said Mr. Jon Gores from D.A. Davidson & Company will be attending the September 11th board meeting to discuss the financial impact the bond will have on our community. Mrs. Reaume will also be presenting a historical bond review at the next board meeting. She reports the hospital has decided not to continue on with their bond and the cemetery will not be pursuing a levy at this point. Superintendent recommended the board make a decision on the school bond no later than the September 25th board meeting so adequate time is given to educate the community.

VII. NEW BUSINESS

A. New Staff Orientation & Certificated Staff Training

Diana Reaume reported the new staff orientation day went well. New staff is excited and ready to begin the new school year. Wednesday afternoon will begin the certificated staff two-day K-12 training which will consist of reviewing WASL scores, data carousel, Culture of Poverty, and brain-based learning.

B. Invitation to District Kick-Off on August 29, 2007

Superintendent Reaume said she would like to extend an invitation to all board members to attend the District Kick-Off at the high school commons on August 29th.

C. Forks Education Association Bargaining Agreement for 2007/09

Sharon Penn moved, and Tina Bergstrom seconded the motion to approve the 2007/09 Forks Education Association Bargaining Agreement. The motion carried unanimously.

D. Fall Sports

Superintendent Reaume introduced Mark Brandmire, Forks High School Assistant Principal/Athletic Director to the board. Mr. Brandmire said he has been able to meet all fall sport coaches as well as the Associated Student Body (ASB) Officers. All sports schedules are coming together and we have had good turnouts.

E. Joint Meeting with Quileute Tribal School Board

Diana Reaume met with Frank Hanson, Quileute Tribal School Superintendent, who recommends our District has two meetings per year with his school board. Perhaps Quileute Tribal School could host a fall meeting and QVSD could host a spring meeting. The board agreed this would be a great idea.

VIII. PUBLIC COMMENTS AND QUESTIONS

There were no public comments or questions.

IX. EXECUTIVE SESSION

There was no executive session.

X. WRAP UP

Mrs. Reaume asked the Board if they had any future agenda items they would like to include. Sharon Penn said she would like to hear about success stories. Superintendent Reaume suggested having five minutes before one board meeting each month to focus on K-12 success.

Tina Bergstrom would like to become more informed regarding curriculum and textbooks.

The next regular session will be held on September 11, 2007, at 6:00 P.M. in the board room.

XI. ADJOURNMENT

The meeting was adjourned by general consensus at 7:18 P.M.

Board Secretary

Board Chairman

Approved at the September 11, 2007 regular board meeting. Signatures on file in the district office.