

QUILLAYUTE VALLEY SCHOOL DISTRICT NO. 402  
REGULAR SCHOOL BOARD MEETING  
TUESDAY, APRIL 25, 2006  
6:00 P.M.  
**Minutes**

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**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairman Dave Dickson called the meeting to order at 6:03 P.M and led the Pledge of Allegiance. Members present were Rick Gale, Sharon Penn, Bill Rohde, Tina Bergstrom, Dave Dickson, Nina Lau, Frank Walter and Recording Secretary Debbie Hull.

**II. APPROVE MEETING MINUTES**

Sharon Penn moved to approve the minutes of April 11, 2006. Tina Bergstrom seconded and the motion carried.

**III. ADOPT AGENDA**

Bill Rohde moved to adopt the agenda with the addition of a short report by Nancy Rohde, representing the Forks Abuse Center, and advancing the report on the delivery of the new buses prior to the Consent Agenda. Rick Gale seconded and the motion carried.

Nancy Rohde reported that April is Sexual Assault Awareness Month and shared issues facing many of our students and members of our community.

**A. Leadership Report**

**1. Delivery of New School Buses**

Bruce Kennedy and Tami Shaner of the Transportation Department brought the two newest additions to the fleet, one full-sized bus and one smaller bus with a wheelchair lift for Special Education students, for the board and audience to see.

**IV. CONSENT AGENDA**

Bill Rohde moved to adopt the consent agenda and Rick Gale seconded. After a brief review by Superintendent Frank Walter, the motion carried.

**A. Personnel Actions**

**1. Hiring of:**

- Alexis Thomas, FHS Cheerleading Advisor
- Jennifer Palmer, Temporary FES Dedicated Aide, half-time
- Joann Poppe, FES Custodian
- Patty Brandt, FHS Head Volleyball Coach

**2. Resignation of:**

- Tim Fletcher, Electronics Technician, effective April 28, 2006
- Rick Gale, FMS Football Coach, effective April 23, 2006
- Karen Lehman, Director of Student Services, effective June 30, 2006

**3. Retirement of:**

- Merrilyn Hull, FMS Dedicated Aide, effective June 16, 2006

**4. Request for Administrative Internship:**

- Dave Demiglio, Forks High School, under mentorship of Ray Marshall, Forks High School Principal

**B. Bills and Payroll**

April payroll and General Fund vouchers no. 59187 through 59305 totaling \$167,262.17; ASB Fund vouchers No. 8328 through 8356, totaling \$22,639.31; and Trust and Agency Fund voucher No. 0234 and No. 0235 totaling \$64,842.83.

**C. Approval of:**

- Out of State Travel for National Honor Society field trip, Showandah Terrill and NHS Members, May 15, 2006,

- Victoria, BC
- Addendum to 2005-2006 Contract with Olympic Community Action Programs for Purchase of Portable for ECEAP Preschool
- Hull Family Fund Scholarship Administration Agreement
- Out of State Travel for Rachel Bennett and Four FCCLA Students to FCCLA National Competition, July 7 – 15, 2006, Nashville, TN

**D. Approve Purchase order No. 29508 in the amount of \$98,456.11 to King County Directors Association**

**V. REPORTS**

**B. Financial Report**

1. March Ending Fund Cash Balance  
The March ending fund cash balance was \$25, 304.84.

2. March Budget Status Report

March Budget Status Report

General Fund

Total Ending Fund Balance \$58,858.72

Capital Projects Fund

Total Ending Fund Balance \$83,120.53

Debt Service Fund

Total Ending Fund Balance \$366,788.57

Associated Student Body Fund

Total Ending Fund Balance \$124,845.75

Transportation Vehicle Fund

Total Ending Fund Balance \$194,683.48

**C. Legislative Report**

Superintendent Walter and Dave Dickson reported that the Department of Natural Resources (DNR) is planning to speak to a number of local groups to discuss the effects of the settlement of the Washington Environmental Council (WEC) lawsuit regarding the Sustainable Harvest Plan. They also meet quarterly with QVSD, Forks Community Hospital and City of Forks for updates.

**D. Board Report**

Bill Rohde stated that he was not able to attend the recent I-728 Public Hearing due to out of town work obligations. Sharon Penn praised school district staff for their efficiency and cooperation in providing needed information to her in her position at the Quileute TANF office.

Nina Lau reported that the Senior Prom will be held April 29<sup>th</sup> at the high school commons and preparations are now underway. Dave Dickson commented on some incidents of school violence elsewhere in the news.

**E. Superintendent's Report**

1. Budget Development and Staffing for 2006-07

Superintendent Walter thanked those board members who were able to attend the I-728 Public Hearing. He felt it was an opportunity to provide additional information to staff and community as well as correct some misinformation. He reported to the board that he has sent letters to the Forks Coaches Association (FCA), the Forks Education Association (FEA) and the Associated School Body (ASB) requesting various concessions from them to assist with the budget. He will be meeting with the ASB on Wednesday, April 26<sup>th</sup>, and the FCA has responded saying they will not forego the 2006-07 cost of living salary increase, but representatives will be meeting with Mr. Walter on Monday, May 1 to discuss cost reduction measures within the athletic department. The FEA voted to take no action on his request to forego the additional TRI day in 2006-07, and have asked to schedule a meeting date to reopen financial negotiations.

Superintendent Walter reported that he and staff are working hard to get an accurate picture of anticipated revenues and expenditures for 2006-07 and to roll up cost for staff and non-employee related costs (NERCs). The notification of reduction in force for certificated staff is required by May 15<sup>th</sup>, and there is a great deal of work to be completed prior to that.

2. Update on Forks Elementary Principal Search

Superintendent Walter reported that five candidates for the Forks Elementary School (FES) Principal position completed the interview process yesterday. He felt they were all strong candidates. A parent group, teacher group, classified staff group and the Leadership Team interviewed each candidate and rated them in order of preference. He is currently processing that information and checking references, and hopes to offer the position to a candidate by the end of the week.

3. Insight School of Washington

Superintendent Walter and the officers of Insight School of Washington will be meeting with Olympic Educational Service District (ESD) staff on Friday, April 28, 2006, and will hold a media press conference in Seattle on May 8, 2006. At that time, their website will roll out and advertising will begin. They are currently working on a draft operations manual that will be brought to the board for review at the May 9<sup>th</sup> meeting.

**VII. PUBLIC COMMENT AND QUESTIONS**

Ron Sanchez asked if the revenue received from the sale of the first rental house reflects the net after the 30% disbursement to the hospital from the trust. Superintendent Walter responded that the revenue does not reflect the split. The split will take place after the sale of all the houses is complete, some time between mid-May and mid-September.

**VIII. EXECUTIVE SESSION**

The board recessed to executive session at 7:40 P.M. to discuss personnel.

**IX. ADJOURNMENT**

The board returned to general session at 8:10 P.M. The meeting was adjourned at 8:20 P.M. by general consensus with no further action taken.

**X. WRAP UP**

The next regular meeting of the Board of Directors will be Tuesday, May 9, 2006, at 6:00 P.M., in the administration board room. The next budget advisory committee meeting will be held Tuesday, May 2, 2006.

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Board Secretary

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Board Chairman

*Approved by the Board May 9, 2006*